



## MEETING MINUTES

Call to Order at 4:55 p.m.;  
Closed Session 5:00 p.m.;  
Regular Board Meeting 6:00 p.m.  
Webinar ID: 967 8360 8201, Password: 759155

### **Board of Trustees**

Karen Loebbaka, President

Leslie Harlander, Clerk

Cynthia Roenisch

Kevin Saavedra

Emily Uhlhorn

Tara Taupier, Ed. D, Superintendent

### **Attendees**

#### **Voting Members**

Leslie Harlander, Board Member

Cynthia Roenisch, Board Member

Kevin Saavedra, Board Member

Emily Uhlhorn, Board Member

#### **1. Call Meeting to Order**

A regular board meeting of the Board of Trustees of the Tamalpais Union High School District (District) was called to order in the Kreps Conference Room at 4:56 p.m. Ms. Loebbaka was absent. Ms. Harlander presided over the meeting. A quorum was declared present.

#### **2. Approval of Closed Session Agenda**

M/S/C (Saavedra/Roenish), unanimously.

#### **3. Public Comments on Closed Session Agenda**

There were no public comments on the closed session agenda.

#### **4. Recess to Closed Session in the Superintendent's Office**

**A. With Respect to Every Item of Business to be discussed in Closed Session Pursuant to Gov Code §54957**

**B. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957.6**

**C. With respect to every item of business to be discussed in closed session pursuant to Ed Code §35146**

**1. Approve Waiver of Graduation Requirement**

**5. Reconvene Into Open Session**

The board reconvened into open session at 6:02 p.m.

**6. Announcement of Reportable Action Taken in Closed Session**

There was no reportable action taken in closed session.

**7. Approve Agenda and Review Norms**

Ms. Roenisch read the board norms. M/S/C (Saavedra/Uhlhorn), unanimously.

**8. Public Comment on the Consent Agenda**

There was no public comment on the consent agenda.

**9. Approval of Consent Agenda**

M/S/C (Saavedra/Roenisch), unanimously.

**10. Public Comment for Items Not on the Agenda**

Clayton Smith discussed masks.

**11. Student Trustee Reports**

Lily Pashman, Tamalpais High School, reported on upcoming Prom ticket sales, 3v3 March Madness Tournament (students & faculty participate), the Model UN team's visit to New York City, where they spoke to the President of the UN General Assembly, the Mock Trial team state championships in Los Angeles, a Leadership fleece blanket-making event to support the Marin Diaper Drive, Math classes celebrating Pi Day with pie potlucks, St. Patrick's Day celebration, the Pop-Up Prom Shop on March 30-31, Lily's meeting with Congressman Jared Huffman as President of the Tam Surfrider and Blue Water Task Force, advocating for increased federal funding for water quality monitoring programs and upgraded wastewater infrastructure.

Sienna Lopez, Tamiscal High School, reported on ongoing recruitment for the Pathways program next year, including a student-created informational video posted on the school website. She said that 50 slots will be open for Pathways next year, with a focus on racial, socio-economic and 504 diversity, and demographic representation. She also reported that scheduling is completed for next year's independent study students and they are accepting referrals for next year's class, the Tamiscal Open House on 3/16/23, the TUPE club's talent show on March 24, and a St. Patrick's Day activity, organized by the Social Committee.

Elizabeth Young, Archie Williams High School, reported on the "Archie Madness" 3v3 basketball tournament in the gym facilitated by ASB, the Drama Department's final production of "The True Tale of Robinhood" and the opening of "Puffs", a comedy based on Harry Potter, a Unified team tournament, where a mystery ex-Warriors guest will be in attendance, the STAARS black history event that celebrated "black love", the Comacad student presentation of "The Richies" and Comacad videos to promote local non-profit organizations, ongoing donations for the Prom Pop-up shop and ASB

preparations for the Prom.

Jack Haubold, Redwood High School, reported on the return of the Music Department's "Night of Blues", the Prom Boutique in the The Village, a SLAM San Quentin field trip to learn about the criminal justice system, Pi Day activities including a Pi recitation and pie baking competition, "Sleep Week" activities after the time change, "Career Conversations" events at lunch by the College and Career Center, and schedule development for the 2023-24 school year, aligning offerings with student demand.

## **12. Trustee Considerations**

### **A. Review and Take Action on Reciprocal Agreement with Reed Union School District (6:20 p.m.)**

Dr. Tara Taupier presented the proposed Reciprocal Agreement with Reed Union School District, that would allow full-time employees from either district , who reside outside of the residency area, to enroll their children in the respective districts. Currently, this agreement would impact approximately 5 students at Reed Union and no students at TUHSD.

The Board requested that the agreement be amended to require affirmative approval every five years, instead of renewing automatically. Dr. Taupier will work with Reed Union to amend the contract and will bring it back to the Board for approval at a future meeting.

Public Comment: Bob Athayde said that he supports the reciprocal agreement and would want to teach in the District if approved.

No action was taken.

### **B. Take Action on Resolution #22-7: Eliminate/Reduce the Number of Certificated Employees Due to a Reduction in Particular Kinds of Service - ROLL CALL VOTE (6:27 p.m.)**

Wesley Cedros presented Resolution 22-7 to reduce the number of certificated employees due to a reduction in particular kinds of service. Mr. Cedros explained that the proposed reduction to Visual and Performing arts by 0.4 FTE ("Full Time Equivalent") is a preliminary estimate, based on the most recent course enrollment data and estimated school enrollment data for the 2023-24 school year. He clarified that 0.2 FTE equals one class section, so the proposed 0.4 FTE reduction represents two class sections. Mr. Cedros said that this reduction is not definitive and may not even be necessary, as course enrollment will likely change before final layoff notices are required to be distributed in May. Dr. Taupier shared a spreadsheet that shows historical and projected enrollment data for the music programs at the comprehensive school sites.

Dr. Taupier said that fiscal prudence requires that the District analyze staffing ratios based on enrollment in all course offerings.

Public Comment: Approximately 25 members of the public attended the board meeting in person and virtually, and spoke in support of the music programs at all three school sites. Some of their comments were that the reduction in enrollment is likely due to the impact of Covid-19 at the high school and middle school levels, the benefits of music on the mental health and social development of students, the disadvantages of combining sections of music, ideas on how to grow and expand the music program, increasing teacher accountability by entering more competitions, community performances as assets of the program, increased empathy and pro-social behavior in students who take music, and delaying the vote by at least one year to reevaluate enrollment.

The names of some of those who spoke are:

Diane Brockob, Carlos Montalvan, Patricia Keane, Lucas Maher, Sarah Stoelting, Robert Brockob, Todd Lieman, Ravi & Joe Leschar, Abigail Maher, Eric Allen, Ahtossa Fullerton, Peter Santucci, Sierra Robinson, Cam Kwong, Nicole Collman, Lisa Barnes, Wendy Shapiro, Stephen DeLapp, Nur Acosta, Amanda Brown and Allie Post, Deborah Miller and Dvera Hadden.

The Board also reviewed approximately 12 public comments on this topic that were received via email prior to the board meeting.

The meeting was adjourned for a short recess at 7:30 p.m.

The meeting was reconvened at 7:37 p.m.

The Board asked questions and discussed the proposed staffing reduction.

M/S/C (Saavedra/Roenisch), unanimously.

Voting:

Leslie Harlander - Yes  
Cynthia Roenisch - Yes  
Kevin Saavedra - Yes  
Emily Uhlhorn - Yes

**C. Take Action on Resolution #22-8: Eliminate/Reduce the Number of Classified Employees Due to a Reduction in Particular Kinds of Service - ROLL CALL VOTE (7:51 p.m.)**

Wesley Cedros presented Resolution 22-8 to reduce the number of classified employees due to a reduction in particular kinds of service. Mr. Cedros explained that this is the elimination of a fourth additional fixed date or temporary 1.0 Campus Assistant position at Tamalpais High School that was funded by the Tam Foundation. There is no notice required, as the employee can apply for other open positions in the District.

There was no public comment.

M/S/C (Saavedra/Roenisch), unanimously.

Voting:

Leslie Harlander - Yes  
Cynthia Roenisch - Yes  
Kevin Saavedra - Yes  
Emily Uhlhorn - Yes

**D. Discuss and Take Action on Re-Establishment of Tam Adult School Assistant Director Position (7:53 p.m.)**

Wesley Cedros presented the proposal to re-establish an Assistant Director position at the Tam Adult School. Dr. Taupier explained that this position is necessary to support the expansion of the Tam Adult School, which is a leader in the County for GED certifications and ESL education. This

position will be fully paid for by the Tam Adult School, not funded by the District.

There was no public comment.

M/S/C (Saavedra/Uhlhorn), unanimously.

**E. Discuss and Take Action on Proposal to Increase FTE of Marin Adult Education Outreach Coordinator Program Analyst Position (7:56 p.m.)**

Wesley Cedros presented the proposal to increase the Marin Adult Education (MAEP) Outreach Coordinator & Program Analyst Position from (0.5 FTE) to (0.6 FTE) for program years 2023-24 and 2024-25 at the Tamalpais Adult School. He said that this would help the District to attract and retain qualified applicants.

There was no public comment.

M/S/C (Roenisch/Saavedra), unanimously.

**F. Discuss and Take Action on the 2022-23 Second Interim Budget Report with Positive Certification Recommendation (7:58 p.m.)**

Corbett Elsen presented the 2022-23 Second Interim Budget report, which reports actual financial activity from July 1, 2022 through January 31, 2023 and projects upcoming financial activity through June 30, 2023. The report included an overview of the budget reporting cycle, a comparison of the District's financial standing and projections as compared to the 1st Interim Budget report in December 2022, multi-year projections, other funding, budget uncertainties and prudence in maintaining a 17% minimum reserve. Mr. Elsen discussed the impact of a projected decline in property tax revenue growth and student enrollment over the next 6-8 years (through the current Kindergarten class). The report projects a balanced budget for the 2022-23 school year.

Dr. Taupier said that the District needs to be prepared to reduce or adjust staffing based on enrollment decline, in order to avoid past budget challenges.

The Board asked about the impact of the delayed tax submission deadline (from April to October) on the State's May Revise, and Mr. Elsen confirmed that it would be less clear than previously anticipated.

There was no public comment.

**G. Discuss Updated Five-Year Deferred Maintenance Facilities Plan Summary (8:25 p.m.)**

David O'Connor presented the updated five year deferred maintenance facilities plan. He discussed the differences between facility maintenance, preventative maintenance, and deferred maintenance, and how a maintenance plan is developed. He then described the projects covered under each of the different funding sources, including Fund 01 - General Fund, Fund 14 - Deferred Maintenance Fund, Fund 25 - Capital Facilities Fund and Fund 40 - Special Reserve Fund for Capital Outlay Projects.

There was no public comment.

**H. Discuss and Take Action to Authorize Staff to Advertise the Red Hill Community Sports Complex Project for Competitive Bid (8:41 p.m.)**

Corbett Elsen presented the request to authorize staff to advertise the Red Hill Community Sports

Complex for competitive bid.

There was no public comment.

M/S/C (Roenisch/Saavedra), unanimously.

**I. Discuss and Take Action on List of Qualified Facilities Design Consultants (8:44 p.m.)**

Mike Woolard presented the list of qualified facilities design consultants for approval.

There was no public comment.

M/S/C (Uhlhorn/Roenisch), unanimously.

**13. Consent Agenda**

**A. Approve Draft Minutes of the February 28, 2023 BOT Meeting**

**B. Approve Personnel Summary for March 14, 2023**

**C. Ratify Batch and Warrant Details - February 2023**

**D. Ratify Contracts under \$40,000 - March 2023**

**E. Approve Purchase Orders over \$40,000 - List #14**

**F. Approve Request for Waiver of Graduation Requirement for Student A**

**G. Approve High Risk Field Trip - Ropes Course - Tamiscal**

**H. Declare as Surplus and Authorize Technology Disposals - IT**

**14. Superintendent's Report**

Dr. Tara Taupier had nothing to report.

**15. Trustee Reports**

Ms. Uhlhorn reported on the E2 Professional Development and Collaboration meeting, which focused on diversity and literacy work in the community and County.

Dr. Taupier said that Covid-19 had a significant impact on reading literacy and that the District has targeted high school literacy staff members represented on the County committee.

The Board asked Dr. Taupier if reading assessments are done at the District high schools, and Dr. Taupier said they are not currently, but an English taskforce is working on literacy for the District with Kelly Lara, Assistant Superintendent of Educational Services.

**16. Conclusion**

Ms. Roenisch reflected on the board norms.

## 17. Adjournment

The meeting was adjourned at 8:52 p.m.

A handwritten signature in blue ink, appearing to read "K. Webster", is written over a horizontal line.

Board Clerk